



## RIDING TO FIGHT KIDS' CANCER



### Great Cycle Challenge Check Submission Form

If you collect check donations as part of your Great Cycle Challenge, please complete and return the form below. Returning this form with your checks will enable us to reconcile the donations with the records you add to the 'offline donations' section of your dashboard, and issue receipts by e-mail.

*All checks should be made out to either Children's Medical Research Institute or Great Cycle Challenge.*

#### Participant details

Full name: \_\_\_\_\_

Username: \_\_\_\_\_

Amount enclosed: \_\_\_\_\_

Donor's email address: \_\_\_\_\_

#### Step-by-step process

How does the check donation process work? Simple:

1. Ask your supporter to make out the check to Children's Medical Research Institute or Great Cycle Challenge. Be sure to ask them for an e-mail address so we can issue them a receipt!
2. Add the donation to your fundraising page in the 'offline donations' section of your dashboard, and remember to include the donor's e-mail address.
3. Complete this form and return it along with all checks to:

**Re: Great Cycle Challenge  
Children's Medical Research Institute  
Locked Bag 2023  
Wentworthville  
NSW, 2145**

4. Once the check has cleared, we will issue the donor(s) with a receipt to the e-mail address provided.
5. Don't forget to thank the donor for their support!